Policies

Audio- and Videotaping at Sessions

Neither audiotaping nor videotaping of sessions is normally permitted. Occasional exceptions may be made for members of the media taping short segments designed to convey the convention atmosphere. Such arrangements must be made through the press office and require the consent of all speakers at a session. When taping is approved, a representative of the media staff will accompany the reporter and crew. The session organizer will announce to the audience that audio- or videotaping will take place during a part of the session. Only background taping is allowed, not the taping of an entire session. Requests to film the convention as part of a creative or documentary project must have been submitted to the Executive Council by 17 October.

Badges

Badges are required for admission to convention sessions, the exhibit hall, and the Job Information Center. Badge holders are available at the MLA registration centers in the Hynes Convention Center, Sheraton Boston, and Westin Copley Place. Lost badges can be replaced for $8.

Fragrance

The Committee on Disability Issues in the Profession reminds attendees that refraining from using scented products will help ensure the comfort of everyone at the convention.

Guest Passes to Sessions

All MLA members and members of the profession that the MLA serves are required to register to participate in or attend sessions. A convention speaker may obtain a pass for a family member or friend who has no professional interest in language or literature to hear a paper given by that speaker. These passes must be requested at an MLA information center by the speaker on the day of the session and before the information center closes. Passes may not be requested by guests of speakers, by MLA

Wi-Fi Access

The MLA is providing free wireless Internet access in the meeting rooms, exhibit hall, and public areas of the Hynes Convention Center and in the meeting rooms and public areas of the Sheraton Boston. Follow these instructions to connect (connectivity is not guaranteed):

- **Hynes Convention Center.** Select Hynes Wireless Network (no log-in needed).
- **Sheraton Boston.** Select SherBosMtg (no log-in needed).
- **Westin Copley Place.** See the Convention Daily.

What to Do in a Weather or Other Emergency

If weather or an emergency in Boston should delay or otherwise affect the scheduling of convention sessions, full information on such changes will be posted on the MLA Web site (www.mla.org/convention). If a local or personal emergency should force you to delay or cancel your attendance at the convention, you should contact your hotel as early as possible. Registrants who booked their travel through MacNair Travel should call 877 410-8195; others should call their carrier directly. Requests for registration refunds must be postmarked by 4 January. Visit www.mla.org/conv_registration for more information. If you are scheduled to speak or participate in a session, please notify the session organizer. You may also want to annotate your session listing in the online Program.

Please remember to wear your badge.
members who have not registered for the convention, or by speakers for guests for any reason other than to see that person speak in a particular session.

**Guest Passes to Exhibit Hall**
MLA convention registrants may obtain free passes to the exhibit hall for guests they accompany in the hall. Persons who are not registered for the convention and who are not accompanied by registrants may purchase a one-day pass to the exhibit hall for $10. These passes are available at the exhibit registration booth, Hynes Convention Center (Hall D, level 2).

**Identification**
You may need to have a government-issued photo ID when you check in to your hotel. Security personnel may ask to see a hotel room key or may ask that you be accompanied by a hotel guest with a room key.

**Smoking**
Smoking is prohibited in most buildings in Boston.

**On-Site Resources**

**Boston Information and Restaurant Reservations**
Boston Visitor Information Center desk, Plaza level, Hynes Convention Center

**Business Centers**
Sheraton Boston, FedEx Office, 2nd floor
3–4 January: 7:00 a.m.–9:00 p.m.
5 January: 8:00 a.m.–6:00 p.m.
6 January: 10:00 a.m.–6:00 p.m.

Hynes Convention Center, FedEx Office, level 1
Thurs.–Sat.: 9:00 a.m.–5:00 p.m.
Sun.: 9:00 a.m.–1:00 p.m.

**Disabilities, Facilities and Services for Persons With**
The MLA is committed to making arrangements that allow all members of the association to participate in the convention.

**Desk for Attendees with Disabilities**
Hynes Convention Center, Prefunction Hall D, level 2 (ADAConventionCenter@mla.org)
Sheraton Boston, Grand Ballroom Prefunction, 2nd floor and Lobby level (ADASHeraton@mla.org)
Westin Copley Place, Lobby level (ADAWestin@mla.org)

These desks will be staffed with personnel who can provide assistance to convention attendees with disabilities, including making arrangements for the accessible shuttle.

**Friends of Bill W.**
Sheraton Boston, Forest Hills, 5th floor

**Headquarters Offices**
Hynes Convention Center, 200, level 2
Sheraton Boston, Conference, 3rd floor

Session organizers are asked to refer questions to one of the headquarters offices, not to the hotel or convention center management.

**Lost and Found**
Hynes Convention Center, Public Safety Office, level 1 (617 954-2111)
Sheraton Boston, Guest Services, extension 37
Westin Copley Place, Housekeeping, extension 7714

**Lounges**

*Members’ Lounge.* Hynes Convention Center, Boylston Hallway, level 2
*Graduate Student Lounge.* Sheraton Boston, Exeter, 3rd floor

**Membership Desk**
Hynes Convention Center, Prefunction Hall D, level 2
Join the association while registering for the convention to register at members’ rates. MLA membership runs from 15 January through 14 January of the subsequent year.

**MLA Information Centers**
Hynes Convention Center, Prefunction Hall D, level 2
Sheraton Boston, Grand Ballroom Prefunction, 2nd floor
3 January: 8:00 a.m.–7:00 p.m.
4–5 January: 8:00 a.m.–6:00 p.m.
6 January: 8:00 a.m.–12:00 noon

**Press Office**
Sheraton Boston, Beacon B, 3rd floor

**Print Copies of the Program**
Copies of the Program can be purchased for $12 at the MLA information centers.

**Shuttle Bus Service**
A free shuttle service will run from the Park Plaza Hotel and Taj Boston Hotel to the Hynes Convention Center. There will be a shuttle service available throughout the convention meeting hours to transport attendees with disabilities.
3 January: 8:00 a.m.–9:00 p.m.
4–5 January: 7:30 a.m.–9:00 p.m.
6 January: 7:30 a.m.–3:30 p.m.

**Speaker Ready Rooms**
Hynes Convention Center, 310, level 3
Sheraton Boston, Kent, 3rd floor

**Transportation in Boston**
*Massachusetts Bay Transportation Authority (MBTA).* MBTA operates throughout Boston; for information on routes and fares, visit [http://www.mbta.com/](http://www.mbta.com/).

**“Who’s Here” Directory**
Hynes Convention Center, Boylston Hallway, level 2 (Members’ Lounge)
Westin Copley Place, 4th floor (near the Job Information Center)

**Job Information Center**
Westin Copley Place, American Ballroom, 4th floor
3 January: 8:00 a.m.–7:00 p.m.
4–5 January: 8:00 a.m.–6:00 p.m.
6 January: 8:00 a.m.–12:00 noon

For prearranged interviews, consult the interviewer’s sign-in file to find out where your interview is scheduled.

**Exhibits**

**Exhibit Hall**
Hynes Convention Center, Hall D, level 2
3 and 5 January: 9:00 a.m.–6:00 p.m.
6 January: 9:00 a.m.–1:00 p.m.

Check the [Convention Daily](http://www.mla.org/exhibit_theater_2013) for updated information on receptions and events that will be taking place at various exhibit booths throughout the hall. Remember to wear your badge!

**Exhibit Hall Theater**
Located inside the exhibit hall, the Exhibit Hall Theater is where exhibiting companies will conduct scheduled presentations, feature publisher highlights, and offer product demonstrations during exhibit hall hours. For updated schedule details check the [Convention Daily](http://www.mla.org/exhibit_theater_2013).

**MLA Exhibit Booth (Booth 406)**
Visit the MLA booth to catch up on the latest MLA publications and services, meet with the MLA staff, celebrate at our receptions, or just take a breather and sit in a comfy chair. Check the [Convention Daily](http://www.mla.org/exhibit_theater_2013) for a schedule of events and receptions.

**Event Highlights**

**Cultural Excursions**
Preregistration is required.
*Houghton Library.* 3 January (shuttle departs from Hynes at 3:00 p.m.)
Isabella Stewart Gardner Museum. 4 January (shuttle departs from Hynes at 9:10 a.m.)

Bull Boy Distillery. 4 January (shuttle departs from Hynes at 4:00 p.m.)

MLA Awards Ceremony (Session 645)
5 January, 6:45 p.m., Sheraton Boston, Constitution Ballroom, 2nd floor
This session is open to the public and will be followed by a reception sponsored in part by Interfolio.

Presidential Address (Session 408)
4 January, 6:45 p.m., Sheraton Boston, Constitution Ballroom, 2nd floor
This session is open to the public and will be followed by a reception.

Presidential Forum (Session 112)
3 January, 5:15 p.m., Sheraton Boston, Constitution Ballroom, 2nd floor

Informational Sessions and Workshops
Council of Editors of Learned Journals
Informational consultation. 4 and 5 January, 9:00 a.m.–1:00 p.m., Sheraton Boston, Jamaica Pond
Visit www.celj.org/node/1829 for more information.

Electronic Literature Exhibit: “Avenues of Access”
Hynes Convention Center, 312, level 3
3 January: 12:00 noon–7:00 p.m.
4–5 January: 9:00 a.m.–7:00 p.m.
Visit http://dtc-wsuv.org/elit/mla2013 for more information on this exhibit.

Government Careers
Hynes Convention Center, 210, level 2
5 January: 1:30–3:30 p.m. (workshop); 4:00–6:00 p.m. (informational consultation)

MLA Commons Account Activation
Hynes Convention Center, Prefunction Hall D, level 2
3 January: 8:00 a.m.–7:00 p.m.
4–5 January: 8:00 a.m.–6:00 p.m.
6 January: 8:00 a.m.–12:00 noon
Live presentations of the new platform will be held in the Exhibit Hall Theater at 10:30 a.m. on 4, 5, and 6 January. Check the Convention Daily or www.mla.org/exhibit_theater_2013 for details.

NEH Information
Workshop. 4 January, 1:30–3:30 p.m., Hynes Convention Center, 210, level 2

Governance
Delegate Assembly
5 January, 1:00 p.m., Sheraton Boston, Grand Ballroom, 2nd floor
Check the Convention Daily for updates to the Delegate Assembly agenda.

Emergencies
Illness and Medical Emergencies
Procedures may vary from one location to another.
Sheraton Boston. Dial 1000 from any house phone.

Hotels for the 2013 MLA Annual Convention

Hynes Convention Center. Dial 617 954-2111.
Westin Copley Place. Dial 7300 from any house phone.

Future Conventions
Calls for Papers
To post or review calls for papers for the 2014 MLA convention in Chicago (9–12 January 2014), visit www.mla.org/conv_papers.

Organizing Sessions
Forms and instructions for organizing sessions for the 2014 convention in Chicago will be available on the MLA Web site in February 2013.

Please remember to wear your badge.
**Service Areas**

1. MLA headquarters office  
   (Conference, 3rd floor)
2. Speaker ready room (Kent, 3rd floor)
3. MLA registration and information  
   (Grand Ballroom Prefunction, 2nd floor)
4. Desk for persons with disabilities  
   (Grand Ballroom Prefunction, 2nd floor)
5. Press room (Beacon B, 3rd floor)
6. Friends of Bill W. (Forest Hills, 5th floor)
7. Graduate student lounge (Exeter, 3rd floor)

**Meeting Rooms**

Arnold Arboretum, 5th floor  
Back Bay A–D, 2nd floor  
Beacon A–H, 3rd floor  
Berkeley, 3rd floor  
Boston Common, 5th floor  
Clarendon, 3rd floor  
Commonwealth, 3rd floor  
Constitution Ballroom, 2nd floor  
Dalton, 3rd floor  
Exeter, 3rd floor  
Fairfax A–B, 3rd floor  
The Fens, 5th floor  
Gardner, 3rd floor  
Grand Ballroom, 2nd floor  
Hampton, 3rd floor  
Independence East and West, 2nd floor  
Jamaica Pond, 5th floor  
Jefferson, 3rd floor  
Liberty A–C, 2nd floor  
Olmsted, 5th floor  
Public Garden, 5th floor  
Republic Ballroom, 2nd floor  
Riverway, 5th floor
Please remember to wear your badge.
Service Areas

1. MLA headquarters office (200, level 2)
2. MLA registration and information (Prefunction Hall D, level 2)
3. Members’ lounge and “Who’s Here” (Boylston Hallway, level 2)
4. Speaker ready room (310, level 3)
5. Exhibit hall (Hall D, level 2)
6. Desk for persons with disabilities (Prefunction Hall D, level 2)

Meeting Rooms

201–210, level 2
301–309, level 3
312–313, level 3

Lower Level

Massachusetts Turnpike / I-90 Tunnel

Boylston Street Entrance

Boylston Street
Please remember to wear your badge.
Please remember to wear your badge.
Service Areas

1. Job Information Service (American Ballroom, 4th floor)
2. Interview area (American Ballroom, 4th floor)
3. MLA satellite registration and badge replacement (American Ballroom Foyer, 4th floor)

Please remember to wear your badge.
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